

## WHO ARE WE?

[Educate. Radiate. Elevate.](#) is a nonprofit public charity operating in Illinois and Texas.

Our **Purpose** is to strengthen the educational achievement of K-12 BIPOC students who are facing economic hardship by providing them with high-quality instruction from experienced tutors who will assist them with academics and test prep as well as essential learning and life skills.

Our **Mission** is to minimize the disproportionate learning losses for low-income students of color to provide economic, social, and emotional stability for the youth served, their families, and their community.

Our **Objectives**: In our work with our students, we focus on having an impact on three domains:

- Academic Gains
  - Increased grades and/or scores
  - Engagement and motivation in school
  - Schoolwork completion and understanding
- Social-Emotional Gains
  - Confidence and pride
  - Self-efficacy and independence
  - Advocacy and leadership
- Soft Skills Gains
  - Metacognition
  - Executive functions
  - Interpersonal skills

Our **Core Values** include:

- **Empathy** - Our team empathizes with our students to build deeper connections, help us better understand what drives their behavior, and find strategies to help.
- **Educational Equity** - We know that all students can learn when given the opportunity, so we seek to ensure that our students have the support and resources they need to be successful.
- **Cultural Responsiveness** - We strive to learn from and relate respectfully with people of all cultural backgrounds by continually reflecting on our own backgrounds and behaviors, actively learning about our students' cultures and communities, and adjusting our practices accordingly.
- **Holistic Approach** - We take a comprehensive approach to teaching by seeking to address the emotional, social, ethical, and academic needs of our students in an integrated learning format.
- **Partnership** - We understand that students' opportunities for learning extend beyond classroom walls, and thus we strive to nourish meaningful connections with our students' families, schools, and communities, as well as other organizations providing vital services to them.

# **WE ARE LOOKING FOR VOLUNTEER AND PAID TUTORS!**

Tutors will work 1-on-1 and in small groups with K-12 low-income students of color in IL and TX. Each student will have twelve 1.5-hour tutoring sessions once per week for 3-4 months. The sessions will take place online or, in special cases, in-person.

## The Functions and Responsibilities of our Tutors:

- Advocate for our nonprofit, spreading awareness and inspiring interest
- Schedule students in advance
- Enter schedule and lesson notes into TutorPanel.com in a timely manner
- Clearly communicate plans, expectations, and progress with the students and their families
- Utilize tutoring best practices during the lesson

## The Desired Skills of our Tutors:

- Passion for helping underprivileged youth
- Clear, concise, and authentic communication
- High level of professionalism
- Talent for relationship-building
- Attention to detail and organization
- Open to receiving and giving feedback

## The Desired Expertise of our Tutors:

- Elementary school: managing & supplementing e-learning, basic math, ELA, science, Social Studies
- Middle school: managing & supplementing e-learning, math through algebra, ELA, life/earth/physical sciences, history, high school placement test prep (ISEE/HSPT/SEHS)
- High school: managing & supplementing e-learning, math through calculus, ELA, biology, chemistry, physics, psychology, history, AP & ACT/SAT test prep, college planning, college applications
- Enrichment: arts, music, writing, foreign language, STEAM, real-life skills
- Executive Functions: goal setting, time-management, initiative, planning, prioritizing, organization, independence, anticipating consequences
- Metacognition: self-assessment, self-monitoring, mindfulness, focus, reflection
- Soft Skills: critical thinking, creative problem solving, inquiry, innovation, confidence, advocacy, collaboration, leadership

## The Requirements of our Tutors:

- Live in IL or TX
- Have at least 1 year of teaching/tutoring experience
- Have a college degree or be enrolled in college
- Participate in a 1.5-hour onboarding meeting online
- Participate in a 2-hour "Teaching Metacognition, Executive Functions, and Interpersonal Skills" roundtable

- Participate in a 3-hour “Culturally Responsive and Trauma Informed Teaching” course
- Commit to a minimum of 1.5 hours per week for 4 months. The Fall Term is October - January, the Spring Term is February – May, and the Summer Term is June – September.
- Reliable access to a device with camera, wifi, camera, and Zoom capabilities
- Reliable access to a personal phone that can make calls in the USA

The Perks for our Tutors:

- Flexible schedule with a great deal of autonomy
- Build upon resume/CV
- Establish meaningful networking connections
- Obtain real-world experience
- Immediate gratification of helping students
- Help to make a difference!

***Because we rely solely on donations and grants, volunteer Tutors are greatly appreciated! But we are also willing to pay for high-quality services, if you desire. Note that the pay for in-person tutoring is \$5/hr more and the pay for small group sessions increases with the number of students.***

The Pay for our Online 1-on-1 Tutors:

- Grades K - 3: \$25/hr
- Grades 4 - 6: \$30/hr
- Grades 7 - 9: \$35/hr
- Grades 10 - 12: \$40/hr

## TO APPLY:

Send the following to [Info@EducateRadiateElevate.org](mailto:Info@EducateRadiateElevate.org):

1. Your resume detailing tutoring/teaching experience and degree(s)/certification(s) received/pursuing
2. Your preference for tutoring online, in-person, or both. If in-person or both, list the specific areas to which you can commute
3. Grade levels you have experience tutoring/teaching
4. Specific academic subjects, enrichment subjects, and/or standardized test prep that you have experience tutoring/teaching
5. The names, email addresses, and phone numbers of two professional references who can attest to your teaching/tutoring skills and whom we have permission to contact
6. What specifically about Educate. Radiate. Elevate.’s Purpose, Mission, Objectives, and/or Core Values appeals most to you? Why?
7. Why is this opportunity important to you?