



## Grant Writing Intern

Educate. Radiate. Elevate. is looking for enthusiastic **volunteer Grant Writing Interns** with a strong desire to share the story of the education-related needs of underserved communities while forwarding E.R.E.'s mission of strengthening the achievement of low-income students of color.

Internships with E.R.E. are a great way to gain experience in social/community services, education, entrepreneurship, marketing, and nonprofit work. Join us in spreading awareness and inspiring interest!

### Why volunteer as an Intern?

- Enjoy a flexible, remote work schedule with a great deal of autonomy
- Make your resume/CV stand out with real-world experience
- Build your portfolio under the guidance of grant writing professionals
- Help make a difference!

### About us:

[Educate. Radiate. Elevate.](#) is a nonprofit operating in Illinois and Texas that provides underserved youth with high-quality instruction from experienced tutors who will assist them with academics and test prep as well as essential learning and life skills. Our mission is to minimize the disproportionate learning losses for low-income students of color to provide economic, social, and emotional stability for the youth served, their families, and their community.

### What you'll do:

- Identify ideal funding opportunities for our work related to education, equity, inclusivity, and college and career readiness
- Utilize provided information about the need for our services and our solution/impact to compose compelling narratives that will appeal to funders
- Document details about grants identified and applied for in our tracking sheet

### What you'll learn:

- How to write in a clear, concise, and compelling manner
- How to advocate for a specific cause to win hearts and minds simultaneously
- How to work alongside other teams to strengthen applications for funding; i.e. staff responsible for programs, data collection and analysis, financial reports, marketing, etc.

### Requirements:

- Dedicate at least 5 hours per week for a minimum of 3 months
- Complete 2 grant applications and 3 LOIs per month
- Support E.R.E.'s social media presence by sharing at least one of our posts weekly on your personal social media

### What else should you know?

E.R.E. promotes from within! After 6 months, there is potential to be promoted to other positions including: Grant Reviewer, Grant Team Manager, and Committee Member.

**We would love to hear from you!**

**To apply, send your resume to [Info@EducateRadiateElevate.org](mailto:Info@EducateRadiateElevate.org)**